



COURSE : **MICROSOFT EPM 2007 : AN EXECUTIVE VIEW**

Microsoft Project is a tool for implementing project management principles and practices. This 3 hour session is designed for the Executive user who needs to quickly become proficient in the high level functionality of EPM, creating and customizing of views, and most importantly the extracting of management and control reports.

DATE:	To be advised
TIMES:	To be advised
DURATION:	3 hours
VENUE:	As per quote
COURSE TYPE:	Hands-on, Instructor lead
GROUP SIZE:	As per quote
NUMBER OF ITERATIONS:	As per quote
COURSE DOCUMENTATION:	<ul style="list-style-type: none"><li>• Customized How to Guide</li><li>• Certificate of attendance</li></ul>
TARGET AUDIENCE:	Executive Team
PREREQUISITES:	A good understanding of the Windows environment and have mastered standard Windows software conventions such as Office
VENUE REQUIREMENTS:	<ul style="list-style-type: none"><li>• Venue conducive to training</li><li>• AV equipment</li><li>• PC/Laptops connected to a relevant network</li></ul>
COST PER DELEGATE:	As per quotation

**HIGH LEVEL COURSE OUTLINE**

- Exploring the MS Project environment
- Understanding the basics of views
- Using views to gain perspective
- Customizing your dashboard
- Analyzing financial progress
- Project Reporting
- Cube Analysis

Visit our training page on [www.cisnig.com](http://www.cisnig.com) for the latest events schedule or contact our Training Administrator on +234-01-2160684 or +234-08086551789

